



Health and Health related Institutions Regulatory Directorate

Dental medium clinic inspection checklist

The checklist is prepared using the basic components of the regulatory standard, the 4Ps- **Practice, Premises, Professional and Products.**

The checklist is prepared with an open ended question. Answers to these questions should be clear and precise.

General Instruction: *The team leader shall introduce the team to the CEO or management body of the facility and briefly explain the purpose of the visit. To use time efficiently, the team can do the inspection in sub groups once relevant information is collected. Finally at the end of the visit the team will do Exit Briefing and collect recommendations.*

General Information: *[Ask CEO/director]*

- Name of facility: _____
- Year opened _____
- Facility Address:
 - Region _____ Sub-city/Zone/City _____ Woreda _____ Kebele _____
 - Telephone: _____
 - Fax: _____

○ P.O.Box: _____

○ E-mail: _____

- Facility head information

○ Name _____

○ Registration number _____

○ Phone number _____

○ Qualification _____

- Facility owner information

○ Name _____

○ Phone number _____

- Type of inspection

○ Initial/New ☐

○ Routine ☐

○ Follow-up ☐

○ Investigative ☐

- Ownership

○ Private ☐

○ Governmental ☐

○ Non-governmental ☐

2. GPS coordinate _____

- Catchment population: _____

- Annual patient Load: _____

Does the Clinic/centre have the following components? [Check]

1. Outpatient Services.....(Yes___/No___)
2. Medical Recording..... (Yes___/No___)
3. Health Promotion(Yes___/No___)
4. Infection Prevention and control.....(Yes___/No___)

1. Dental medium clinic

	Level of Compliance			Standard to be addressed	Remark	Score
	Met	Partially Met	Un Met	Practice		
13.				Dental services at medium clinic level shall be available at least during the regular working based on their scope of practice (Applicable for BDS professionals.). This includes a) Restorative • Deliver advice, Support and treatment to patients referred from primary care facilities • Make use of Intraoral periapical x-ray, processing and interpretation • Make proper diagnosis of common Dental caries cases • Manage patients with acute tooth pain • Manage single walled Dental caries cases • Do restorations of class I- V restorations • Do pulp capping restorative treatments • Do Anterior pin supported restorations • Do Restorations on Fractured tooth • Refer patients to the next health tier system		

14.				b) Endodontic, • Make proper diagnosis of common dental caries cases • Make use of Intraoral periapicalx-ray, processing and interpretation Manage and treat endodontic emergencies • Do Endodontic treatment on Anterior (Incisors and canines) teeth • Do Endodontic Treatment on single rooted tooth • Manage tooth with incomplete root formation (apexogenesisand apexification) • Refer patients to the next health tier system		
15.				c) Periodontal therapy, • Scaling and root planning • Diagnosis & management of gingival and periodontal tissue inflammation and infection • Diagnosis of periodontal diseases & referral to specialist when necessary		
16.				d) Minor oral surgery including exodontias • Manage uncomplicated dento alveolar infection • Diagnosis &referral of complicated facial space infection • Management of complicated &uncomplicated exodontia for pediatrics, adult • Management of simple facial &oral soft tissue injuries • Management of uncomplicated dento alveolar fracture		

				• Diagnosis & referral of complicated facial bone fractures		
17.				e) Oral Health Education		
18.				Dental services at medium clinic level shall be available at least during the regular working based on their scope of practice (Applicable for dental therapist). This includes a. Restorative, • Drill and filling cavities (Class I) b. Periodontal therapy, • Fluoride application • Scaling • Oral hygiene		
19.				c. Exodontias, • Dental extraction (uncomplicated extraction) • Give infiltration and inferior dental block anesthesia • Extract primary and permanent tooth except impacted tooth		

20.			d. Tooth splint • Simple immobilization splint(wiring and composite) e. Re fix crowns with cement f. Re fix removable denture g. Impression taking h. Take intra oral radiographs i. Oral Health Education j. Medical management of common dental disease.		
21.			The dental medium clinic shall provide the following outpatient services. a) Care of ambulatory patients and follow up of ambulatory patients for conditions. b) Preventive and health promotion services. c) Care for patients with chronic illnesses and do follow ups.		
22.			Patient assessment at dental medium clinic shall include; a) Comprehensive medical and social history, b) Physical examination including at least: • Vital sign (BP, PR, RR, To , pain assessment) height and weight, • Clinical examination pertinent to the illness, c) Diagnostics impression, and d) Laboratory and Imaging services when indicated e) Other medical workups when indicated.		
23.			The dental medium clinic may have dental laboratory service as per the standard described for		

				laboratory.										
24.				The dental medium clinic shall have functional referral system which includes at least: a) List of conditions indicative for urgent referral, b) SOP for selection of cases for referral, c) Procedure for referring patients directly to respective (higher) services, d) List of potential referral sites with contact address (i.e., referral directory), e) Referral forms, f) Referral tracing mechanism (linkage), g) Feedback providing mechanism, h) Documentation of referred clients.										
	Met	Partially Met	Un Met	Premises										
25.				The outpatient service shall be well marked and easily accessible for disabled clients, elderly, children’s and pregnant mother.										
26.				Patient waiting area and Corridor shall be ventilated and child friendly.										
27.				All outpatient rooms shall have adequate light, and ventilation.										
28.				All rooms for patient care shall promote patient dignity and privacy.										
				The facility for Dental medium clinic shall have the following premises:<table><tr><td>Sr .No</td><td>Premises required</td><td>No of room required</td><td>Area required</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Sr .No	Premises required	No of room required	Area required						
Sr .No	Premises required	No of room required	Area required											

				1.	Reception, Recording & Waiting area for oral health education	1	16 sq. m			
				2.	Examination and treatment room with dental unit	1	12 sq. m			
				3.	Dental x-ray room (optional if the machine is not separate from dental unit)	1	As per ERPA			
				4.	Dental laboratory (optional)		As per dental laboratory standard requirement			
				5.	Cleaning and Sterilization room & store	1	8sq. m			
				6.	Toilet room (male & female)	2				
				7.	Staff or changing room	1	5 sq. m,			
				8.	Incinerator (mobile/fixed)	1				
	Met	Partially Met	Un Met	Professionals						
29.				The dental medium clinic shall be directed by a licensed dental therapist/ dental Sciencesprofes (BDSc).						

	Met	Partially Met	Un Met	Professionals															
30.				The dental medium clinic shall be directed by a licensed dental therapist/ dental Sciencesprofes (BDSc).															
31.				The clinic shall have the following minimum number of profession: <table><tr><td>• Dental therapist / dental Sciences professional (BDSc)</td><td>#1</td></tr><tr><td>• Dental hygienist (optional)</td><td>#1</td></tr><tr><td>• Professional /clinical Nurse</td><td>#1</td></tr><tr><td>• Dental laboratory technician (optional)</td><td>#1</td></tr><tr><td>• Cleaner</td><td>#1</td></tr><tr><td>• Receptionist</td><td>#1</td></tr></table>		• Dental therapist / dental Sciences professional (BDSc)	#1	• Dental hygienist (optional)	#1	• Professional /clinical Nurse	#1	• Dental laboratory technician (optional)	#1	• Cleaner	#1	• Receptionist	#1		
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• Cleaner	#1																		
• Receptionist	#1																		
	Met	Partially Met	Un Met	Products															
32.				The dental medium clinic shall have the following equipment and instruments: <table><tr><td colspan="2">a) The dental unit(s)</td><td></td><td></td></tr><tr><td>• Air-water syringes</td><td rowspan="3">• Dental Chair</td><td rowspan="3"></td><td rowspan="3"></td></tr><tr><td>• Operating light</td></tr><tr><td>• Saliva ejector (oral evacuator system)</td></tr></table>		a) The dental unit(s)				• Air-water syringes	• Dental Chair			• Operating light	• Saliva ejector (oral evacuator system)				
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• Air-water syringes	• Dental Chair																		
• Operating light																			
• Saliva ejector (oral evacuator system)																			
33.				b) Instruments for examination															

				• Dental mirror, • Cotton pliers	• Explorers • Periodontal probe		
34.				c) Instrument for filling treatment			
				• Condenser • Excavator • Burnisher (ball type, football type, interproximal type) (optional) • Curver • Trimmers(optional) • Amalgam carriers (optional) • Light curing unit with composite materials • Matrix retainer • Spatula • Instrument Tray	• Mortar and pestle (optional) • Articulating paper • Wedge • Paper pad/glass slab • Dental floss • Core and post(optional) • Matrix band and retainer (metallic & celluloid, different size for molar & bicuspid) (not applicable for dental therapist) • Kit for friction lock retention pin (not applicable for dental therapist)		
35.				d) Materials & instruments to keep the area free from moistures & to improve visibility			
				• Cotton ball/gauze • Rubber dam equipment (optional)			

36.				e) Dental hand pieces with Rotating instruments • Low speed hand pieces • High speed hand pieces		
37.				f) Instruments and Materials for root canal treatment (not applicable for dental therapist)		
				• Broach (smooth and barber type). • Files (Hedstrom files, K types files,) • Millimeter ruler (Endo block) • Reamer • Gates Glidden drills(optional)	• Spreaders (optional) • Endodontic measuring Gauge(optional) • Rotary endodontic(optional) • Apex locater(optional)	
38.				g) Instrument for Oral Surgery		
				• Surgical blade • Blade holder • Periosteal elevator • Tongue depressor • Surgical curate • Mouth probe(optional)	• Bone file • Needle holder • Stitch scissors • Arch bar and wire • Wire cutter • Wire twister(optional)	

				• Cheek retractor(optional) • Hemostats • Tissue forceps(toothed and non toothed) • Hammer (optional) • Chisel (optional) • Osteotome (optional) • Micro motor with hand piece and burs • Surgical burs	• Ligature scissors (optional) • Surgical/ tissue scissors • Local anesthetic equipment (metal anesthesia syringe optional) • Root elevators(not applicable for dental therapist) • Rongour forceps (not applicable for dental therapist) • Retractor (not applicable for dental therapist)		
				h) Forceps for Dental Extractions (Deciduous teeth)			
				• Maxillary forceps for anterior and posterior teeth extraction : ○ Incisor and canine teeth forceps ○ Molar teeth Forceps (right and left) ○ Universal forceps for molar	• Mandibular forceps for anterior & posterior teeth extraction ○ Incisors and canine forceps ○ Molar forceps		
				i) Forceps for Dental Extractions (Permanent teeth)			
				• Maxillary Forceps for anterior & posterior teeth	• Mandibular forceps for posterior teeth: ○ Incisor and canine teeth forceps		

				extraction ○ Incisor and canine teeth forceps ○ Premolar teeth forceps ○ Molar teeth forceps (Left and right) ○ Upper wisdom teeth forceps ○ Upper root forceps	○ Premolar teeth forceps(optional) ○ Molar teeth forceps ○ Lower wisdom teeth forceps ○ Lower root forceps		
				j) Dental elevator (root, straight, curved(left and right), crier(left and right)			
				k) Periodontal instruments			
				• Ultrasonic Scaler • Manual scaler	• Brushes(polishing cap) • Polishing pastes		
				l) Prostodontics basic instruments			
				• Cementspatula • Metal or plastic bile sticks • Alginate • Dentalcements • Gypsum or dental stone • Impression Trays for the upper & lower jaws • Finishing disc(various	• Shade guide(not applicable for dental therapist) • Crown remover (not applicable for dental therapist) • Retraction cord (optional) (not applicable for dental therapist) • Retraction cord pliers(optional) (not applicable for dental therapist) • Sets of performed temporary stainless steel		

				sizes and grits) • Abrasive stones • Rubber bowl • Sand paper • Wax • Wax knife • Bunsen burner(optional)	crown(optional)(not applicable for dental therapist) • Sets of performed anatomical plastic crown of polycarbonate resin(optional)(not applicable for dental therapist)		
				m) Basic Dental Laboratory Equipments(optional)as per dental laboratory standard.			
				n) Equipment for Radiology Department (optional for dental therapist) • Dental X-ray unit(periapical) • View box for radiography (Negatoscope)(optional) • Film processing (if necessary, not applicable for digital) • Lead Apron			
				o) Equipment used for amalgam restoration (optional) • Amalgam mixing machine (Amalgamatory)			
				p) Different operatory cabinets;mobile cabinets and\or Fixed cabinet ,Drum,			
				q) Thermometer,			
				r) Measuringtape (optional)			
				s) BP apparatus /sphygmomanometer with stethoscope,			
				t) Pulsoxymetry			

				u)		
				v) Air compressor		
				w) Other rotating instruments (optional): • Mandrel (straight and latch type) • Carborundum, Silica, Crocus, discs and stones		
				x) Equipments for sterilization • Super heated steam under pressure (Autoclave) • Dry heat sterilization (Oven) (optional) • Ultrasonic cleaner system (Optional) • Different pans use for disinfections & sterilization of instruments (if there is no ultrasonic cleaner system) • Test strips		
				Consumable materials for root canal treatment (not applicable for dental therapist)		
				a) Paper points b) Guttapercha points (From 1 to 6 and from 7 to 12) c) Endodontic kits d) Burs (carbide, diamonds, plain steel, carborundum for slow hand piece & high hand piece types) e) Round burs f) Pear- shape burs	j) Fissure burs k) Flat-end fissure burs (optional) l) Cylinder burs (optional) m) Wheel burs (optional) n) End-cutting burs (optional) o) Drills for pin retention (optional) p) Flames burs (optional) q) Straight fissure (optional) r) Composites burs	

				g) Inverted cone burs h) Taper fissure burs i) Round- end	s) Bud Burs (optional) t) Oval burs (optional) Cone burs (optional)		
39.				Other consumables • Emergency drug list • Disposablesyringe, • Local anesthesia (Spray, Lidocaine multi-dose with/without adrenalin,) • Gloves • Cartridge with dental syringe, with & without adrenalin(optional)			

2. Medical Recording Service

S.N	Compliance Status			Standard to be addressed	Remarks	Score
	Met	Partially Met	Unmet	Practice		
1.				Medical record shall be maintained in written form for every patient seen at all points of care		
2.				The clinic shall maintain individual medical records in a manner to ensure accuracy and easy retrieval		
3.				The clinic shall have a unique medical record per patient		
4.				If the patient received medical intervention while on ambulance, the medical information of a patient during ambulance service including		

				medication administered shall be documented properly and attached into the medical record		
5.				The clinic shall establish a master patient index with a unique medical number for each patient		
6.				The clinic shall have a written policy and procedure which include at least a) Procedures for record completion, b) Conditions, procedures, and fees for releasing medical information, c) Procedures for the protection of medical record information against the loss, tampering alteration, destruction or unauthorized use.		
7.				Any medical record shall be kept confidential, available only for use by authorized persons or as otherwise permitted by law		
8.				All entries in the patient's medical record shall be written legibly in permanent ink dated, and signed by the recording person		
9.				The medical record forms shall be prepared in line with the national HMIS guidelines		
10.				Each medical record shall at least contain the following information a) Identification (name, age, sex, address), b) History, physical examination, investigation results and diagnosis, c) Medication, procedure and consultation notes, d) Name and signature of treating physician, date,		

			e) Consent form where applicable which shall be signed by the patient. In case		
11.			Where Someone other than the patient signs the forms; the reason for the patient's not signing it shall be indicated on the face of the form, along with the relationship of the signer to the patient.		
12.			Any consent form for medical treatment that the patient signs shall be printed in an understandable format and the text written in clear, legible and non-technical language		
13.			There shall be a mechanism for medical record controlling and tracing, whenever patients medical records are taken from and returned to the central medical record room		
14.			There shall be a mechanism to make medical records with appointment ready for use and return seen cards back to the central medical record room within 24 hrs		
15.			If death happens in the clinic, the necessary information of the patient's death shall be documented in the patient's medical record upon death; date, time, any intervention.		
16.			If a patient or the patient's legally authorized representative requests in writing, a copy of the medical record shall be given.		
17.			If the patient is provided with medical certificates, copies of certificates and other records shall be documented and/or recorded on the original medical record.		

18.				The clinic shall establish a procedure for removal of inactive medical records from the central medical record room.		
19.				Medical records shall be destroyed as per the law by using techniques that assures confidentiality of the medical records. However, records which are active for more than ten years shall not be destroyed		
	Met	Partially Met	Unmet	Premises		
20.				The premises for medical record room shall be suitable for movement		
21.				The medical records shall be shelved a minimum 3-4 inches from any outside wall with lowest shelf at least 3-4 inches off the floor, and top of top shelf never used to store records		
22.				The medical record room shall have adequate space to accommodate the following: a) Central filing space b) Work space c) Archive space d) Supply/Storage room		
23.				The medical record room shall be built far from fire and any damaging sources.		
24.				There shall be a room/area for archiving dead files until they are permanently destroyed		
	Met	Partially Met	Unmet	Professionals		

25.				There shall be full-time custodian/medical record personnel/Health Information Technician with basic computer skill and ability to organize		
26.				The clinic shall provide basic training on medical record keeping to the staffs		
	Met	Partially Met	Unmet	Products		
27.				The Medical record room shall have a minimum of the following a) Shelves b) Master patient index boxes c) Computer and printer d) Standard reporting formats e) Cart f) Ladder g) Patient folder h) MPI Cards i) Log book j) Fire extinguisher		

3. Health promotion service

S.N	Compliance Status			Standard to be addressed		
	Met	Partially Met	Un Met	Practice	Remark	Score
1.				The health promotion service shall be available dental medium clinic.		
2.				The clinic shall plan, schedule, coordinate, lead and monitor a minimum of dental medium clinics specific health promotion activities.		
3.				The clinic shall make sure that health promotion practice provides unbiased and evidence based information		
4.				The health promotion activity of the dental medium clinics shall respect the national health policy, legislations, protocols and directives		
5.				A health professional shall be designated to coordinate health promotion activities		
	Met	Partially Met	Unmet	Premises		
6.				The clinic shall have waiting area at reception with audio visual health promotion materials		
	Met	Partially Met	Un Met	Professionals		
7.				The dental medium clinics technical manager shall take the lead to identify priority conditions prepare or avail promotion materials		
8.				The roles and responsibilities of the designee in relation to health promotion shall be specific		

				his/her job descriptions		
9.				Health professionals shall provide health education in their specific discipline		
	Met	Partially Met	Un Met	Products		
10.				The clinic shall have Audio visual materials and Printed material TV set, DVD/ VCD, Rad Tape-recorded at reception area,		

4. Infection prevention and control service

	Met	Partially Met	Un met	Practice	Remark	Score
1.				All activities performed for infection prevention shall comply with the national infection prevention and control guidelines		
2.				The clinic shall identify the procedures and processes associated with the risk of Infection and shall implement strategies to reduce infection risk.		
3.				Infection risk-reduction activities shall include: a) Appropriate use of personal protective equipment's b) Equipment cleaning c) sterilization, in particular, invasive equipment;(as appropriate) d) Laundry and linen management(as appropriate) ; e) Disposal of infectious waste and body fluids; f) The handling and disposal of blood and blood components; g) Operation of the mortuary and post mortem area (as appropriate); h) Disposal of sharps and needles; i) Separation of patients with communicable diseases j) Aseptic techniques for any invasive procedures k) Biological hoods in laboratories(as appropriate);		
4.				Providing IPC training for all Dental medium clinic staffs as per the national infection prevention and control guideline recommendation.		

5.				A minimum of the following procedures shall be maintained;		
6.				a) Sharp and injection safety b) Decontamination and reprocessing of medical devices (Instrument processing) c) Processing of reusable textiles and laundry services d) Environmental cleaning in Dental medium clinic setting	e) Standard precautions f) Transmission-based precautions g) Hand hygiene h) Personal protective equipment/PPE i) Dental medium clinic waste management	
7.				The dental medium clinics shall provide basic or refreshment training on IPC for permanent new staff at least once per year		
8.				The dental medium clinics shall provide regular health education on infection prevention and control practice to patients, and as appropriate, to family, visitors and caregivers.		
9.				The dental medium clinics shall have a procedure and practice to identify dental medium clinic acquired infection and conduct surveillance at least quarterly		
Sanitation and waste management						
10.				Infectious and non-infectious medical wastes shall be handled and managed.		
11.				The clinic environment shall be clean and safe environment		
12.				There shall be access to continuous, safe and ample water supply.		
13.				There shall be written procedures for the use of aseptic techniques and procedures in all areas of Dental medium clinic and the procedures and techniques shall be regularly reviewed and documented by the infection prevention committee		

14.				Infectious and non-infectious medical waste containers shall be leak proof, have tight-fitting covers and be kept clean and in good repair until disposal.		
15.				Reusable containers for infectious medical waste and general medical waste shall be thoroughly washed and decontaminated each time.		
16.				Wastes shall be segregated and segregation of dental medium clinics waste shall include the following procedures, a) Segregation shall take place at the source b) There shall be 3 bin systems (colour coded)		
17.				Treatment or disposal of infectious medical waste shall be performed by one or more of the following methods:		
				a) Recognizable human anatomical remains shall be disposed of by incineration or interment, unless burial at an approved landfill is authorized. b) Secure land fill c) By incineration d) By steam sterilization e) By discharge via approved sewerage system f) Chemical sterilization g) Gas sterilization		
18.				The dental medium clinics shall routinely clean and sanitize patient areas and waiting rooms at least twice daily and more whenever needed.		
19.				The clinic waste which is not infectious shall be disposed according to Dental medium clinic Waste Management National directive		
20.				Chemicals and radioactive wastes shall be disposed according to national guidelines or directives		

				on approval appropriate organ		
21.				The facility shall have a waste management plan for all Dental medium clinic wastes that include the following		
22.				a) Segregation of medical waste b) Storage of medical waste c) Treatment of medical waste d) Transport of medical waste e) Disposal of medical waste		
23.				Sewage disposal shall be according to Health care Waste Management National directive and the following conditions: a) The dental medium clinics shall have a functional sewerage system b) The dental medium clinics shall have only flushing toilet system c) The dental medium clinics shall have septic tank for liquid waste		
Housekeeping and Maintenance Services						
24.				The housekeeping service shall have the following sanitary activities. a) Basic cleaning such as dusting, sweeping, polishing and washing b) Special cleaning of • Different types of floors • Wall & Ceiling • Doors & Windows • Furniture & Fixtures • Venetian Blinds c) Cleaning and maintenance of toilet and shower.		

25.				In the housekeeping service, the types and sources of unwanted odors in the dental medium clinics premises shall be identified, controlled and removed		
26.				The housekeeping staffs shall create pleasant environment to patients, staffs and visitors		
27.				The dental medium clinics shall conduct regular routine, preventative and corrective maintenance for all facilities and operating systems (e.g., electrical, water, ventilation).		
28.				Regular surveillance of overhead and underground tank, proper cover, regular chlorination and cleaning shall be undertaken at least every three months.		
29.				There shall be written protocols and procedures for medical equipment maintenance including: a) Plan for equipment maintenance (both preventive and curative), replacements, upgrades, and new equipment's b) Safe disposal procedures c) An effective tracking system to monitor equipment maintenance activity. d) A monitoring method that ensures diagnostic equipment operates with predicted specificity and sensitivity		
30.				If the dental medium clinics do not have its own housekeeping and maintenance services; there shall be a contract agreement with external organizations		
31.				All areas of the dental medium clinics, including the building and grounds, shall be kept clean and orderly		
32.				No flammable cleaning agents or other flammable liquids or gases shall be stored in any area of the dental medium clinic except in a properly fire rated and properly ventilated storage area specifically designed for such storage		
Fire and emergency preparedness						

33.				The dental medium clinics shall comply with the National Fire Protection standard.		
34.				All employees, including part-time employees shall be trained in procedures to be followed in the event of a fire and instructed in the use of fire-fighting equipment and patient evacuation of medium clinics buildings as part of their initial orientation and shall receive printed instructional procedures and at least annually thereafter.		
35.				Fire extinguishers shall be visually inspected at least monthly; fully inspected at least annually; recharged, repaired and hydro-tested as required by manufacturer's instructions; and labelled with the date of the last inspection		
Water supply						
36.				If the dental medium clinic has ground water there shall be a written policy and procedure for ground water treatment		
37.				A reliable drinking-water point shall be accessible for staff, patients and attendants at all times		
38.				Ample and potable water services shall be available 24 hours a day and 365 days a year through regular or alternate sources		
39.				A reliable water point, with soap or a suitable alternative, shall be available at all clinical service areas.		
40.				If rainwater and mains supply are both used then mains water shall be isolated from the rainwater system by a valve mechanism or tap		
	Met	Partially met	Unmet	Premises		
41.				There shall be separate space provided for the storage of housekeeping equipment and supplies		

42.				A separate office shall be available for the housekeeper personnel.			
43.				Adequate space shall be available for service specific janitor’s closets and cleaning equipment supplies which shall be maintained separately for the following areas (shall not be used for cleaning in any other location): a) Surgical Suites b) Emergency Service Area c) Patient Areas d) Laboratories, radiology, offices, locker rooms and other areas			
44.				The dental medium clinics shall have an alternate emergency power supply			
45.				The waste management system shall have			
46.				a) Functional sewerage system including septic tank b) Treatment plant as appropriate c) Flushing toilets/VIP latrine d) Plumbing setup stores as appropriate	e) Incinerator (small scale which have double chambered with >650-Tco) f) Ash pit		
	M	Partially met	Unmet	Professional			
47.				The dental medium clinics shall have the following personnel. a) Environmental health /designee IP officer b) Housekeeping staff such as cleaners and waste handlers			

				c) Incinerator operator d) Plumber as appropriate		
48.				The designated officer shall plan, organize, co-ordinate, control and monitor all houseke maintenance and laundry activities		
	Met	Partially met	Un Met	Products		
49.				The dental medium clinics shall insure that equipment & supplies necessary for infection prevention are available		
50.				The dental medium clinics shall have reserve electrical generator		
51.				The dental medium clinics shall have the following adequate supplies and equipment needed for infection prevention and control practice		
				Waste management equipment and supplies		
52.				a) Color coded bins b) Waste baskets c) Garbage bin	d) Plastic garbage bags e) Safety boxes f) Needle crasher (optional)	
				Cleaning Products		
53.				a) Floor cleaning =brush air (optional) b) Floor wiping brush c) Counter brush. d) Ceiling brush e) Glass cleaning / wiping brush.	l) Wheel barrow m) Water trolley n) Ladder o) Scraping pump (optional) p) Spraying pump (optional) q) Flit pump.	

				f) Scrappers g) Dustbins paddles. h) Plastic Mug i) Plastic Bucket j) Plastic drum k) Cleaning towel	r) Rate trapping cage s) Bed pan washer t) Broom u) Dust mop		
Instrument processing							
54.				a) Storage shelves for the medical equipment b) Chemicals and disinfectant chemicals c) Brushes	d) Autoclaves /steam sterilizers, e) Test strips f) Oven g) Drums different size		
				Hand hygiene			
55.				a) Hand washing sinks(all service area) b) Tap water/water container with faucet	c) Soap d) Alcohol based hand rub e) Paper Towels		
				Personal Protective Equipment			
56.				a) Gown b) Heavy duty glove c) Surgical glove d) Examination glove e) Plastic apron	g) Goggle h) Different mask i) Head cover		

				f) Boots	j) Face shield		
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I confirm that the above filled information/data is true about the facility.

Name of CEO/CCO _____

Signature _____ Date _____

Assessor’s inspection comment _____

Name of Assessors:

S.N	Name	Title	Sign
1 .			
2 .			
3 .			
4 .			

Finally, at the end of the visit, thank the management body and all staff who participated in the interview for their valuable time and comment. Present warm greetings.